PORTFOLIO CRITERIA CHECKLIST – EACH SECTION

- **Completeness**
  - Does each section include the material described on pages 30–39 for Portfolio Groups 1–4?
  - Have you included more than you need?

- **Clarity**
  - Is your portfolio well organized?
  - Is your portfolio clearly written, grammatical, and correctly spelled?
  - Are major points and arguments easy to understand?

- **Information**
  - Is the information accurate?
  - Does the information cover major facts and important concepts?
  - Is the information you included important for understanding your topic?

- **Support**
  - Have you given examples to explain or support your major points?
  - Have you given thoughtful explanations for your major points?

- **Graphics**
  - Do your graphics relate specifically to your section’s content?
  - Do your graphics provide information?
  - Does each have a caption or title?
  - Do your graphics help people understand your display?

- **Documentation**
  - Have you documented the major points in your portfolio section?
  - Have you used reliable, trustworthy, and varied sources?
  - If you quoted or paraphrased your sources of information, do you give them credit each time?
  - Does your documentation clearly relate to the display?
  - Have you selected only the best and most important sources of information?

- **Constitutionality**
  - Have you included your Constitutional Opinion Form?
  - Have you explained why your proposed policy does not violate the Constitution?